



TERMS OF REFERENCE (ToR)

For Translation and Interpretation Services for CATA Project Regional Workshop in Addis Ababa (28 September-2nd October 2026)

Biovision Africa Trust (BvAT) seeks to recruit competent and highly motivated consultant to offer translation and Interpretation services during a workshop on Agroecology Integration into CAADP Kampala Declaration Implementation and RASIPs.

1. About Biovision Africa Trust

Established in 2009 and headquartered at the icipe campus in Nairobi, Biovision Africa Trust (BvAT) is a Pan-African not-for-profit organization dedicated to alleviating poverty and enhancing the livelihoods of smallholder farmers. We serve as a leading catalyst for the agroecological transformation of African agri-food systems by bridging the gap between scientific research and practical, farmer-led solutions through robust knowledge dissemination and capacity building. Our continental impact is driven through the Farmer Communication Programme in East Africa, the AU's Ecological Organic Agriculture (EOA) Initiative, and the Knowledge Centre for Organic Agriculture (KCOA) hubs across all five regions of Africa. Guided by our 2025–2028 Strategic Plan, "Transforming Livelihoods Sustainably in Africa," we focus on six core priorities: strengthening climate resilience, advancing applied research and communication, fostering dynamic market systems, influencing policy reforms, ensuring institutional stability, and deepening strategic partnerships. Ultimately, we are committed to realizing a food-secure Africa where healthy people and thriving environments coexist sustainably.

2. Background

Biovision Africa Trust (BvAT) and the Forum for Agricultural Research in Africa (FARA) are organizing a workshop under the Catalysing Agroecology Transitions in Africa (CATA) Project, funded by the European Union (EU) through the International Fund for Agricultural Development (IFAD) under the CAADP-XP4 programme, and co-implemented by AU EOAI and FARA. This workshop will provide a platform for Regional Economic Communities (RECs) to exchange experiences, assess current levels of agroecology integration within their regional frameworks, identify capacity gaps and opportunities, and develop practical roadmaps for incorporating agroecological approaches into Regional Agrifood Systems Investment Plans (RASIPs).

3. Purpose of assignment

The workshop will bring together representatives from five Regional Economic Communities (RECs) across Africa. As English and French are the official working languages, the translator will provide accurate, clear, and timely interpretation in both directions. This support will enable all participants to engage fully in the discussions and deliberations, helping the workshop achieve its intended objectives.



4. Scope of Work

Provide comprehensive English –French and French – English interpretation services throughout the workshop, from **28 September to 2 October 2026**. Services will cover each workshop day from the opening session to the close of proceedings and will include supplying all necessary interpretation equipment, supporting presenters, and assisting participants to engage fully in all sessions.

5. Duration:

Five (5) Days

6. Qualifications

The service provider should have experience in offering language translation services in high-level conferences, between **English and French**. The provider should have a basic understanding of key terms and terminologies used in agroecology/agriculture and policy context. The service provider should have all the required translation equipment/tools.

HOW TO APPLY

Interested consultant should submit:

- A brief cover letter indicating relevant expertise and understanding of the assignment.
- An updated CV

If you are interested in the above assignment and can demonstrate your ability to meet the qualifications required, submit your expression of interest with the above-mentioned documents to procurement@biovisionafrica.org with the subject title: “***Translation and Interpretation Services***”.

The closing date for applications is **21st September 2026**. Only shortlisted candidates will be contacted for interviews.

Biovision Africa Trust is an Equal Opportunity Employer.