



## **INTERNSHIP VACANCY ANNOUNCEMENT**

### **TERMS OF REFERENCE (TOR)**

#### **FOR THE POSITION OF INTERN - FARMER COMMUNICATION AND PROGRAMME (FCP)**

Biovision Africa Trust (BvAT) seeks to recruit competent and highly motivated individuals as interns in the Outreach Project. As part of the internship assignment, the intern will be required to plan and undertake a variety of duties to support the Farmer Communication Programme (FCP) information pathways – The Organic Farmer Magazine, The Organic Farmer Radio Programme, Infonet-Biovision platform, Digitalization project and Outreach services. The intern is expected to contribute to the promotion and adoption of Sustainable Agro-ecological practices and technologies to smallholder farmers through the respective Farmer Resource Centre's (FRCs).

Position: Interns - 6 vacancies.

Programme: Farmer Communication and Programme (FCP)

Location: Biovision Africa Trust, office at *icipe* Campus, Kasarani, Nairobi.

Expected start date: 1<sup>st</sup> April,2024

#### **About Biovision Africa Trust**

BvAT, a not-for-profit organization established in Kenya in 2009 and is situated on the main campus of the International Centre of Insect Physiology and Ecology (*icipe*) in Kasarani, Nairobi. The Trust's goal is to alleviate poverty and improve the livelihoods of smallholder farmers in Kenya and other African countries, through dissemination of information and knowledge on appropriate technology, to improve human, animal, plant, and environmental health. Through the Farmer Communication Programme, BvAT has farmer resource centers established in 11 counties in Kenya managed under the Farmer Communication & Outreach Project providing opportunities for face-to-face interaction with farmers to learn about practices and technologies in ecological sustainable agriculture (ESA). BvAT also runs the Ecological Organic Agriculture Initiative (EOA-I) in African countries in West and Eastern Africa, and the Knowledge Hub for Eastern Africa as part of Knowledge Centre on Organic Agriculture (KCOA) in Africa.

Biovision Africa Trust (BvAT) has considered the huge challenge the young professionals freshly out of college face in their debut employment search when work experience is usually required and would like to contribute to bridging this crucial gap.

### **The purpose of the internship**

BvAT provides a limited opportunity to students and unemployed graduates to acquire the relevant skills and knowledge in order to enhance their capacity for future employability and / or fulfil their professional obligations. The intern will report to the Outreach Manager or his designate.

### **Qualifications and specification for the required interns.**

<b>REF No.</b>	<b>Qualification</b>	<b>Technical Skills</b>
BvAT/Intern/Outreach/001	<p>Recent graduates with a bachelor's degree in business or statistical sciences, or related fields, with proficient use of computer applications.</p> <p>Should not be employed or undergoing internship/ attachment elsewhere.</p> <p>Available and willing to commit his/her time for a 6-month duration from the effective date of the internship.</p>	<p>Good skills on the use of excel sheet for data analysis.</p>
BvAT/Intern/Outreach/002	<p>Recent graduates with a bachelor's degree in communication or related fields, with proficient use of computer applications.</p> <p>Should not be employed or undergoing internship/ attachment elsewhere.</p> <p>Available and willing to commit his/her time for a 6-month duration from the effective date of the internship.</p>	<p>Some level of proficiency in report writing and photography</p>
BvAT/Intern/Infonet/003	<p>Recent graduates with a bachelor's degree in Natural Sciences such as Agriculture, Ecology, Biology, Environmental Sciences or related fields.</p> <p>Should not be employed or undergoing internship/ attachment elsewhere.</p> <p>Available and willing to commit</p>	<p>Proficient writing skills and use of ICT applications.</p>

	his/her time for a 6-month duration from the effective date of the internship.	
BvAT/Intern/TOF-Radio/004	<p>Recent graduate with a bachelor's degree in mass communication or journalism.</p> <p>Should not be employed or undergoing internship/ attachment elsewhere.</p> <p>Available and willing to commit his/her time for a 6-month duration from the effective date of the internship.</p>	<ul style="list-style-type: none"> <li>• Audio and video recording and editing skills</li> <li>• Script writing skills</li> <li>• Feedback analysis</li> </ul>
BvAT Intern/TOF-Mag/005	<p>Recent graduate with a bachelor's degree in communication/ journalism/ literature or related fields.</p> <p>Must not be employed or undergoing internship elsewhere.</p> <p>Must be skilled in use of Ms Office</p> <p>Available and willing to commit his/her time for a 6-month duration from the date of commencement.</p>	<ul style="list-style-type: none"> <li>• Skilled in use of Ms Word, Ms Excel, Ms Access.</li> <li>• Data analysis</li> </ul>

### Behavioral Skills

- Good communication skills
- A team player
- Self-discipline.
- Flexible
- Innovative

### Application procedure

If you believe you qualify for this position, please apply with your CV and cover letter as one file indicating a summary of your key qualifications to [careers@biovisionafricatrust.org](mailto:careers@biovisionafricatrust.org) and Cc. [info@biovisionafricatrust.org](mailto:info@biovisionafricatrust.org) with the job title: **Intern Vacancy-** quoting the reference number on the subject line to be received not later than **18<sup>th</sup> March, 2024**. We will not accept applications without a CV and cover letter. Only shortlisted candidates will be contacted for interviews.

Please visit our website: <https://biovisionafricatrust.org/> for more about the organization's profile and projects.

***Biovision Africa Trust is an equal opportunity employer.***